



Missouri Council of Teachers of Mathematics

Affiliated with the
National Council of Teachers of Mathematics

August 3, 2026

Dear Exhibitor:

The Missouri Council of Teachers of Mathematics (MCTM) will be holding their annual two-day mathematics conference on Friday, December 4 and Saturday, December 5, 2026, at the Wyndham Executive Center in Columbia, Missouri. We would like to invite you to participate in this conference by renting an exhibit booth in the Expo Center. We are anticipating approximately 300 attendees at this conference. Items may be sold during the conference.

Booths (8' by 10') will be available for \$275.00 for the two days. We can accommodate double or triple booths, if there is interest. The cost would be double or triple the single booth rate. The hours for exhibiting this year will be 8:00 a.m. to 5:00 p.m. on Friday and 8:00 a.m. to 11:00 a.m. on Saturday. Please plan on these hours for exhibiting as several attendees count on visiting you on both days. The keynote speech will be delivered during lunch on Friday.

The fee for each booth includes piping and draping, a six-foot table with skirting, two chairs, a waste can, and an I.D. sign. If needed, electricity is available for a nominal fee of \$60.00 and extra booth tables for a fee of \$50.00 each. Name badges are required to enter and eat the lunch buffet on Friday and breakfast buffet Saturday morning. MCTM will provide name badges with this year's conference logo on it. Please indicate the names of the attending representatives on the registration form.

You may register online with PayPal at: <https://www.moctm.org/mctm-events/mctm-fall-conference/vendor-form-mctm-fall-conference.html>. For paper forms, we accept the following credit cards for payment: MasterCard, Visa, American Express, and Discover. Please include your credit card number, expiration date, security number on the back, and the ZIP Code of the billing address. Square® requires this information to process your card. Also, you may pay by check. Make checks payable to **MCTM** and send to:

MCTM 2026 Fall Conference
Bart A. Mitchell
3652 Highway O
Farmington, MO 63640-7219

Upon receipt of your registration form and payment, you will be sent an email confirmation. Approximately two weeks before the conference, you will be sent an "Exhibitor's Packet" which will include detailed instructions, directions, and other information on exhibiting at the conference. The Expo Center exhibition area will be available for setup from 4:00 to 8:00 p.m. on Thursday, December 3rd. An I.D. sign will indicate the location of your booth. If you need to send exhibit materials, please ship them directly to the Wyndham Executive Center. Please be advised, there will be a handling fee charged by Wyndham to hold your dropped shipped materials.

The Wyndham Executive Center will be holding a block of rooms for conference participants. Please identify yourself as being with the Missouri Council of Teachers of Mathematics Conference. If you wish to make reservations at the Wyndham Executive Center, please contact them at: (573) 416-0447.

To help encourage more attendance in the Expo Center, attendees will participate in an "Exhibitor's Walk." Exhibitors will be given stickers to hand out to attendees who visit their booth. These stickers will be placed on a card that the attendees turn in for door prizes. Exhibitor door prizes will be given out at the breakfast Saturday morning on December 5th in the Expo Center.

If you have any questions concerning the exhibits or the conference, please feel free to contact me. If you are interested in renting an exhibit booth during our annual conference, please complete the online form or the attached paper form and return it to the address above.

Thank you for your time and consideration.

Warm regards,

Bart A. Mitchell

Bart A. Mitchell
Exhibits Coordinator
MCTM 2026 Fall Conference
bartmitchell@sbcglobal.net
(573) 518-4137 (Cell)

Enclosures

MCTM 2026 FALL CONFERENCE EXHIBITOR'S REGISTRATION FORM

Please make checks payable to **MCTM** or fill out the credit card information below. Return form and payment to:

MCTM 2026 Fall Conference
Bart A. Mitchell
3652 Highway O
Farmington, MO 63640-7219
(573) 518-4137
bartmitchell@sbcglobal.net

Company: _____

Name: _____

Address: _____

Email Address: _____

Telephone Number: _____

I would like _____ exhibit booth(s) (8' x 10') @ \$275.00 each.

_____ I will need electricity at my booth @ \$60.00.

I would like _____ extra tables for my booth @ \$50.00 each.

I would like _____ name badges with the following names:

(Please Print)

Choose which credit card you will be using:

_____ American Express

_____ Discover

_____ MasterCard

_____ Visa

Booth Fee: _____

Electricity Fee: _____

Extra Table Fee: _____

=====

Card Number: _____

Expiration Date: _____

Total Enclosed: _____

CCV Code: _____

Billing Address ZIP Code: _____